

MAC Application Packet

All applicants to the MA in Counseling must:

1. Hold a bachelor's degree from a recognized institution
2. Have a minimum GPA of 2.75* in their undergraduate course work

Please Note: if you have ever been convicted of any crime or felony violation, including pleas of guilty or nolo contendere you may not receive a Washington State Counselor's License. Please discuss this with the MAC faculty advisor.

Checklist:

1. Complete the Admissions Application at <https://www.cityu.edu/applications-overview/graduate-application/>
2. Submit this completed Application Packet
3. Pay a \$50.00 application fee at the above link
4. Have official transcripts** sent to the Office of the Registrar electronically to evaluations@CityU.edu

Application Packet:

1. Provide 2 or 3 letters of reference including name, email, and phone contact information. Letters must be professional letters of reference (instructors, supervisors, etc.). No personal letters will be accepted.
2. A current resume: White paper only, no color backgrounds and no pictures please
3. A 2-page writing sample defining your professional goals and addressing past and current experience relevant to becoming a counselor (See the guidelines)
4. Complete the supplemental questions

Interview:

Once the completed packet has been received by the enrollment advisor you will be contacted by a MAC faculty to answer any questions you may have. If you are selected for an interview, you will be notified. Please see the following schedule for dates:

Spring 2023 Priority Application Schedule

November 1st	Application Deadline
November 7 th -10 th	Application Review
November 28 th	In-Person Interviews
December 5 th - 7 th	Virtual Interviews
December 7 th -12 th	Final Reviews
Week of December 19 th	Acceptance Notifications Sent

Fall 2023 Priority Application Schedule:

February 1st	Application Deadline
February 10 th – 21 st	Application Review
February 27 th	In-Person Interviews
March 1 st – 10 th	Virtual Interviews
March 10 th – 15 th	Final Reviews
Week of March 20 th	Acceptance Notifications Sent

Writing Sample Guidelines:

In a total of two pages please summarize the following:

- Professional Goal Statement: Why do you want to become a counselor?
- Personal Experience: Briefly describe a major life experience that have contributed to your identity and your worldview
- Self-Awareness & Commitment: Describe personal or emotional challenges you might encounter in your master's program and identify strategies and strengths you will use to overcome those challenges.
- Support System: Describe your current support system, including counseling for yourself, family & friends, and other means of support that you may have.

* Applicants whose academic credentials are below the expected prerequisite course work, grade point average and/or other admission requirements, but who through other means convey the potential for academic success, warrant offers of Conditional Admission. Conditional Admission involves a specific time limit during which the student is expected to achieve and maintain the 3.00 GPA required in the MAC Program, and/or any specified remediation. When this or these conditions are fulfilled, faculty will recommend regular graduate student status.

**We will accept unofficial transcripts for the application but must have received official transcripts prior to admittance.

Supplemental Questions:

Please attach a separate sheet for the supplemental questions if you need to answer:

1. Have you ever enrolled in a graduate course which related at all to counseling?
2. If so, please provide the name of the course and the institution.
3. If so, did you pass the course?
4. Does your student status require you to attend primarily in-person classes?

Signature:

I, _____, certify (or declare) that the information provided in this document is true and correct. I certify that I have answered this application truthfully and completely. In the completion of this application, any falsification or deliberate misrepresentation, or omission of material facts can be grounds for denial of admission or removal from the program. I authorize City University of Seattle to conduct a thorough investigation of any portions of the information I have provided in this document.

Signature:

Date:

City/ State:
