



# CityUniversity of Seattle

## MASTER OF EDUCATION ADMISSIONS REQUIREMENTS/CHECKLIST

### All applicants to graduate level degree programs must:

- A. Hold a Bachelor's degree from a regionally accredited institution (United States) or institution recognized by the Ministry of Education (International).
- B. In addition to the general City University of Seattle admissions requirements, applicants to a Master of Education (M.Ed.) program must submit the following:

### 1) Transcripts

Have your official transcripts sent to:

**Registrar's Office**  
521 Wall St., Suite 100  
Seattle, WA 98121

Transcript request form available online at [www.CityU.edu/forms](http://www.CityU.edu/forms).

### 2) Admission Application

Complete the application for admission to City University of Seattle (online at [www.CityU.edu/forms](http://www.CityU.edu/forms) or by contacting an advisor at [info@CityU.edu](mailto:info@CityU.edu)) and submit the application and application fee to the **Office of Admissions**.

**City University of Seattle**  
Office of Admissions  
521 Wall St., Suite 100  
Seattle, WA 98121

### 3) Requirements Checklist

- City University of Seattle General Application**
- Resume:** A current resume of your professional experiences.
- References:** Provide three references- a principal or supervisor, colleague and one other person of your choice. Include name, relation, phone and email.
- Goal Statement:** A statement of your career goals and how this Master of Education program will help you attain your goals. The Goal Statement should be no more than one page in length.
- Master of Education Admissions Questionnaire:** A brief, self-explanatory questionnaire.

Submit your completed portfolio to the **Office of Admissions** (see #2 above).



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## MASTER OF EDUCATION ADMISSIONS QUESTIONNAIRE

**Applicant Name** (please print): \_\_\_\_\_

Program(s) Applying for:

- MED Curriculum & Instruction
- MED Curriculum and Instruction Specialized Study
- MED Reading & Literacy
- MED Special Education

National Board Support (this is in conjunction with an MED program)

**1) Do you hold a current education certificate?**  Yes  No

What type of certification do you hold? \_\_\_\_\_

State \_\_\_\_\_ Number \_\_\_\_\_

Please list endorsements you currently hold: \_\_\_\_\_

**2) At what level do you work?**

- Elementary
- High School
- Middle School
- College/University
- Other

**3) How many years have you been in a certificated position in education?**

- 0 – 2
- 3 – 5
- 6 – 10
- 10 +

**Not certificated. Explain:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_