

ADMISSION TO THE MASTER IN TEACHING PROGRAM

In addition to the general City University of Seattle admissions requirements, all applicants to the Master in Teaching (MIT) program must:

1. Have achieved a minimum 2.75 GPA in undergraduate course work and have documentation of course work including five quarter credits in each of the following disciplines:
 - English Language Literacy (for example: Reading, Composition, Communication or Literature), Pass (if Pass/Fail) or 2.0 or higher
 - English Language Literacy (College Composition) 2.0 or higher
 - Math (any college level math), Pass (if Pass/Fail) or 2.0 or higher
 - Math for Elementary Teachers or equivalent 2.0 or higher
 - Science (for example: Life or Physical Science with lab), Pass (if Pass/Fail) or 2.0 or higher
 - Social Studies (for example: U.S. History, Geography, Economics or Civics), Pass (if Pass/Fail) or 2.0 or higher
2. Have a history free of convictions of criminal misdemeanors and/ or felonies (verification will be established by an FBI and WSP fingerprint check);
3. Have taken and passed the Washington Educator Skills Test - Basic (WEST-B);
4. Have had successful experience working with children within the last five years (professional or volunteer);
5. Furnish a written portfolio as outlined on this page.
6. The WEST-E must be taken prior to the 2nd quarter for the one year MIT, and 4th quarter for the 2nd year MIT. The test must be **passed** prior to student teaching.

Application Process

1. Submit application to admissions office and official transcripts to the Registrar's Office (online at www.cityu.edu/forms or by contacting an advisor at 888.422.4898 or info@cityu.edu).
2. Registrar will evaluate transcripts for verification of an accredited degree and that the prerequisites, as outlined above in the Admissions section, have been met.
3. Registrar will mail copies of the evaluation to the applicant and to the School of Education.
4. Applicant will work on the portfolio items while the application is being processed.
5. Applicant will be called by the MIT Administrative Assistant to schedule an interview.

Teacher Candidate Essential Dispositions

Essential Dispositions are required for admission to, retention in, and graduation from the Master in Teacher Program at City University of Seattle. Essential Dispositions, as distinguished from academic standards, refer to the physical, cognitive, and behavioral abilities required for satisfactory completion of the Master in Teaching Program. These Essential Dispositions have been developed in compliance with the American Disabilities Act (PL 101-336).

Interview

Candidate must bring a completed portfolio to the interview.

Please: do not send it in prior to your interview.

When you come in for an interview, you will be:

- Writing an on-site essay based on an educational article we provide to you at the time of the interview (20 minutes).
- Completing a self-assessment on essential dispositions (5 minutes)
- Completing a self-assessment regarding technology proficiency (5 minutes)

A five minute break will follow. Your interview will last approximately 40 minutes. You will receive a response from the University as soon as a decision has been made about your admittance. Admittance to the program is on a first come first served basis.

Portfolio (to be brought with you to faculty interview)

1. A writing sample – in three hundred words compose a narrative response to “Why I want to be a teacher.”
2. A goal statement, in narrative form – “My goal as an educator.”
3. A statement regarding the grade level are you interested in teaching and why.
4. A statement regarding the strengths you will bring to the teaching profession.
5. A statement regarding the issues that educators will encounter in the teaching profession today and in the future.
6. Additional information you would like to share with senior faculty.
7. A current resume.
8. WEST-B official test results (if available).
9. WEST-E official test results (if available).
10. A detailed, timeline in resume format of your experience with children.
11. Three letters of professional and/or personal reference related to the applicants interest in teaching and the applicant's experience with children (no letters from relatives, please).
12. An unofficial copy of transcript(s) from all academic institutions attended, showing completion of a Bachelor Degree from a regionally accredited college or university.